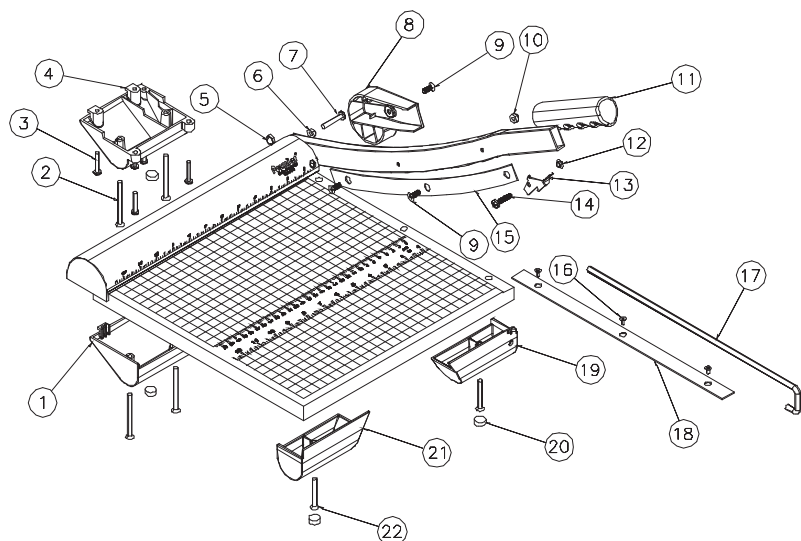


# Premier®

## Heavy-Duty Paper Trimmers

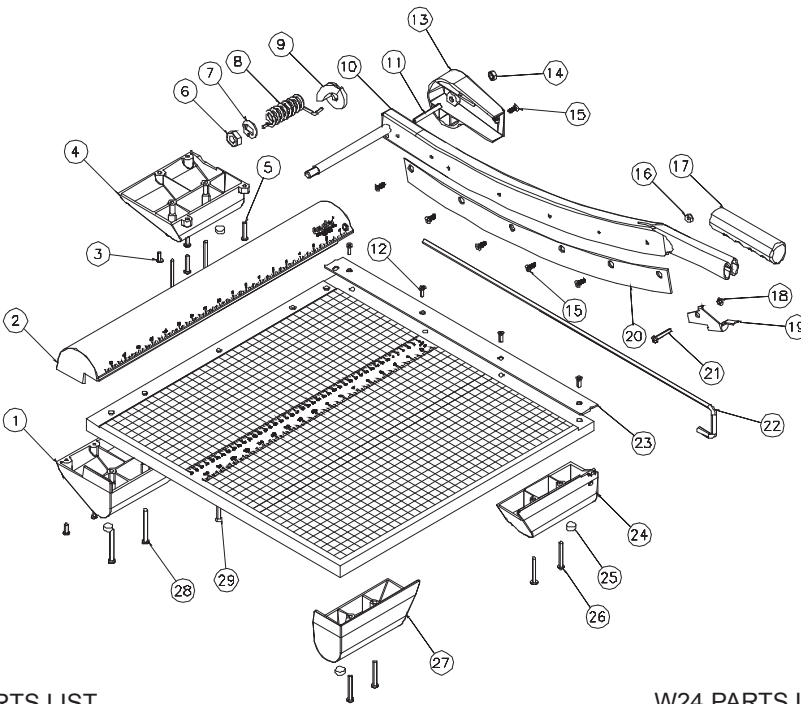
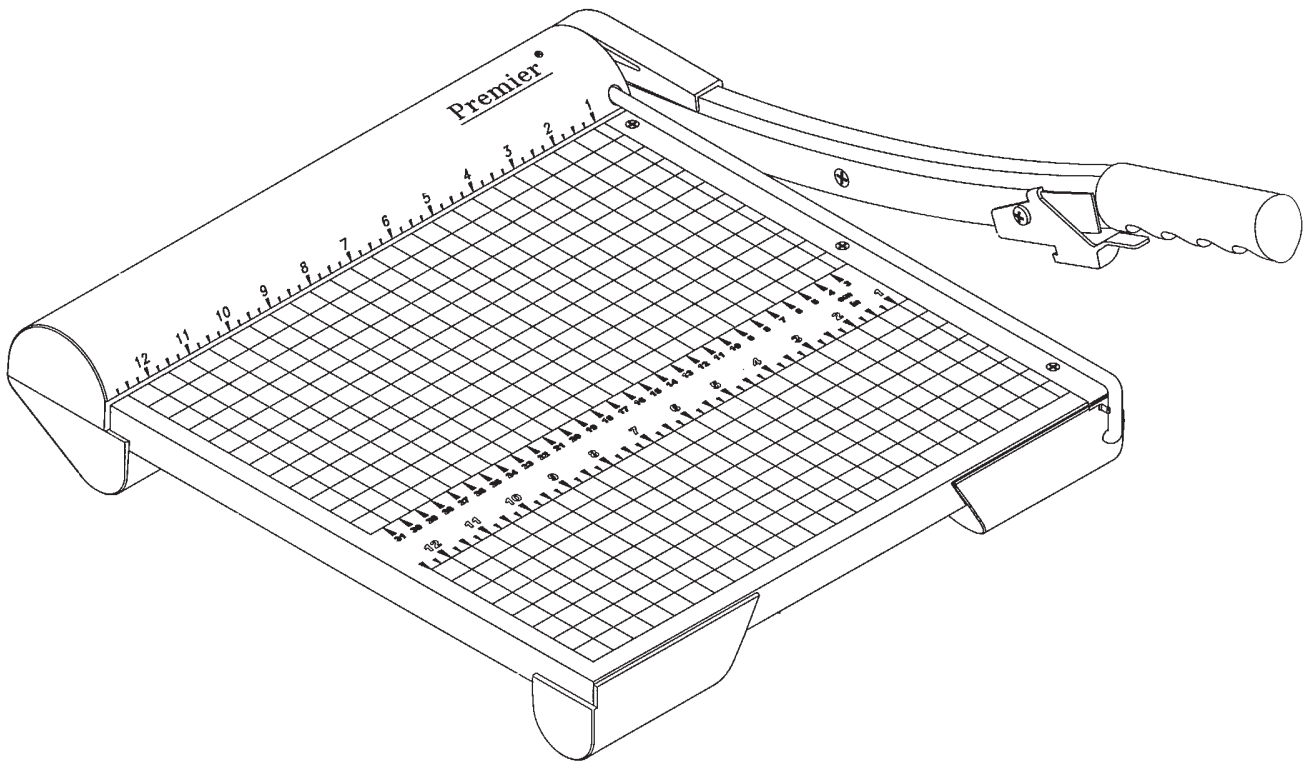


W12 PARTS LIST

	Part Number	Description	Qty.		Part Number	Description	Qty.
1	M-O017909	LEFT REAR FOOT	1	12	M-O017642	LATCH SPACER	1
2	M-S004018	#10 X 2 1/4 LOROOT FLHD	4	13	W-O017651	SMALL SAFETY LATCH	1
3	M-S004078	#8 X 7/8 PH PAN HD LR	5	14	M-S001148	10-32 X 7/8 PHL. P/HB/O	1
4	M-O017951	RIGHT REAR FOOT	1	15	W-O175012	12" CURVED BLADE	1
5	M-S007010	10-32 ACORN NUT	1	16	M-S004063	#8 X 5/8 LR. W/#6 PH. F.H.	3
6	M-S61000058	10-32 HEX NUT	1	17	W-O017949	FINGERGUARD	1
7	M-S001149	10-32 X 1.13 P/PH B/O	1	18	W-O010512	12" STRAIGHT BLADE	1
8	M-O017911	HANDLE CAP	1	19	M-O017906	RIGHT FOOT	1
9	M-S001020	10-32 X 1/2 PHIL UC FH	3	20	M-S030010	T BUMPER (FOOT)	4
10	M-S007033	HEX ACORN NUT, 10-32	1	21	M-O017905	LEFT FOOT	1
11	M-S043012	7/8 HANDLE GRIP BLACK	1	22	M-S004016	#10 X 1 1/2 LOROOT FLHD	2

W15 PARTS LIST

	Part Number	Description	Qty.		Part Number	Description	Qty.
1	M-O017909	LEFT REAR FOOT	1	12	M-O017642	LATCH SPACER	1
2	M-S004018	#10 X 2 1/4 LOROOT FLHD	4	13	W-O017651	SMALL SAFETY LATCH	1
3	M-S004078	#8 X 7/8 PH PAN HD LR	5	14	M-S001148	10-32 X 7/8 PHL. P/HB/O	1
4	M-O017951	RIGHT REAR FOOT	1	15	W-O017735	15" CURVED BLADE	1
5	M-S007010	10-32 ACORN NUT	1	16	M-S004063	#8 X 5/8 LR. W/#6 PH. F.H.	4
6	M-S61000058	10-32 HEX NUT	1	17	W-O017950	FINGERGUARD	1
7	M-S001149	10-32 X 1.13 P/PH B/O	1	18	W-O010615	15" STRAIGHT BLADE	1
8	M-O017911	HANDLE CAP	1	19	M-O017906	RIGHT FOOT	1
9	M-S001020	10-32 X 1/2 PHIL UC FH	4	20	M-S030010	T BUMPER (FOOT)	4
10	M-S007033	HEX ACORN NUT, 10-32	1	21	M-O017905	LEFT FOOT	1
11	M-S043012	7/8 HANDLE GRIP BLACK	1	22	M-S004016	10 X 1 1/2 LOROOT FLHD	2



W18 PARTS LIST

	Part Number	Description	Qty.
1	M-O0017946	W18 & 24 LREAR FOOT	1
2	W-F017920	W18 & 24 BEARING COVER	1
3	M-S001169	#8 X 1/2 PH. PH. "B" ZINC	4
4	M-O017919	W18 & 24 R/REAR FOOT	1
5	M-S004078	#8 X 7/8 LO ROOT PHIL	2
6	M-S007026	1/2-13 HEX LOCK NUT	1
7	W-O001757	TORQUE WASHER	1
8	M-S031053	LG. TRIMMER SPRING	1
9	M-O017927	W18 & 24 HELICAL WEAR PAD	1
10	W-A017926	W18 BLADE/HANDLE ASSY	1
11	M-S0002024	1/4-20X2 CUP PNT. SET SCREW	1
12	M-S004063	#8 X 5/8 W/#6 PHL. F/H SCREW	4
13	M-O017918	W18 & 24 HANDLE CAP	1
14	M-S007017	1/4-20 HEX NUT FULL	1
15	M-S001020	10-32 X 1/2 PHIL UC FH	6

Part Number	Description	Qty	
16	M-S007033	HEX ACORN NUT, 10-32	1
17	M-S043016	1" HAND GRIP, MAROON	1
18	M-O017642	LATCH SPACER	1
19	W-O017652	LARGE SAFETY LATCH	1
20	W-O017518	18" CURVED BLADE	1
21	M-S001149	10-32 X 1.13 P/PH B/O	1
22	W-O017947	W18 FINGER GUARD	1
23	W-O010518	18" STRAIGHT BLADE	1
24	M-O017908	W18 & 24 R/FRONT FOOT	1
25	M-S030010	T BUMPER (FOOT)	4
26	M-S004039	#10 X 1.5 PHL. P/H SCREW	4
27	M-O017907	W18 & 24 L/FRONT FOOT	1
28	M-S004050	#10 X 2 PH. RD LO-ROOT	4
29	M-S004017	#10 X 1.25 PHL. F/H SCREW	1

W24 PARTS LIST

	Part Number	Description	Qty.
1	M-O017946	W18 & 24 LREAR FOOT	1
2	W-F017920	W18 & 24 BEARING COVER	1
3	M-S001169	#8 X 1/2 PH. PH. "B" ZINC	4
4	M-O017919	W18 & 24 R/REAR FOOT	1
5	M-S004078	#8 X 7/8 LO ROOT PHIL	2
6	M-S007026	1/2-13 HEX LOCK NUT	1
7	W-O001757	TORQUE WASHER	1
8	M-S031053	LG. TRIMMER SPRING	1
9	M-O017927	W18 & 24 HELICAL WEAR PAD	1
10	W-A017929	W24 BLADE/HANDLE ASSY	1
11	M-S0002024	1/4-20X2 CUP PNT. SET SCREW	1
12	M-S004063	#8 X 5/8 W/#6 PHL. F/H SCREW	5
13	M-O017918	W18 & 24 HANDLE CAP	1
14	M-S007017	1/4-20 HEX NUT FULL	1
15	M-S001020	10-32 X 1/2 PHIL UC FH	8

	Part Number	Description	Qty.
16	M-S007033	HEX ACORN NUT, 10-32	1
17	M-S043016	1" HAND GRIP, MAROON	1
18	M-O017642	LATCH SPACER	1
19	W-O017652	LARGE SAFETY LATCH	1
20	W-O017524	24" CURVED BLADE	1
21	M-S001149	10-32 X 1.13 P/PH B/O	1
22	W-O017948	W24 FINGER GUARD	1
23	W-O010524	24" STRAIGHT BLADE	1
24	M-O017908	W18 & 24 R/FRONT FOOT	1
25	M-S030010	T BUMPER (FOOT)	4
26	M-S004039	#10 X 1.5 PHL. PH SCREW	4
27	M-O017907	W18 & 24 L/FRONT FOOT	1
28	M-S004050	#10 X 2 PH. RD LO-ROOT	4
29	M-S004017	#10 X 1.25 PHL. F/H SCREW	1

### Key Features and Benefits

- Heavy-duty 3/4" thick wood base
- Fully-hardened self-sharpening steel blades cut up to 20 sheets
- Accurately cuts paper, matte board, cardboard, film, tissue, and textiles
- Permanent 1/2" grid and dual rulers for proper paper alignment
- Patented automatic blade latch locks with every cutting motion
- Finger guard helps protect the entire blade length
- Torsion spring counterbalances blade arm
- Non-skid feet

### Model Numbers

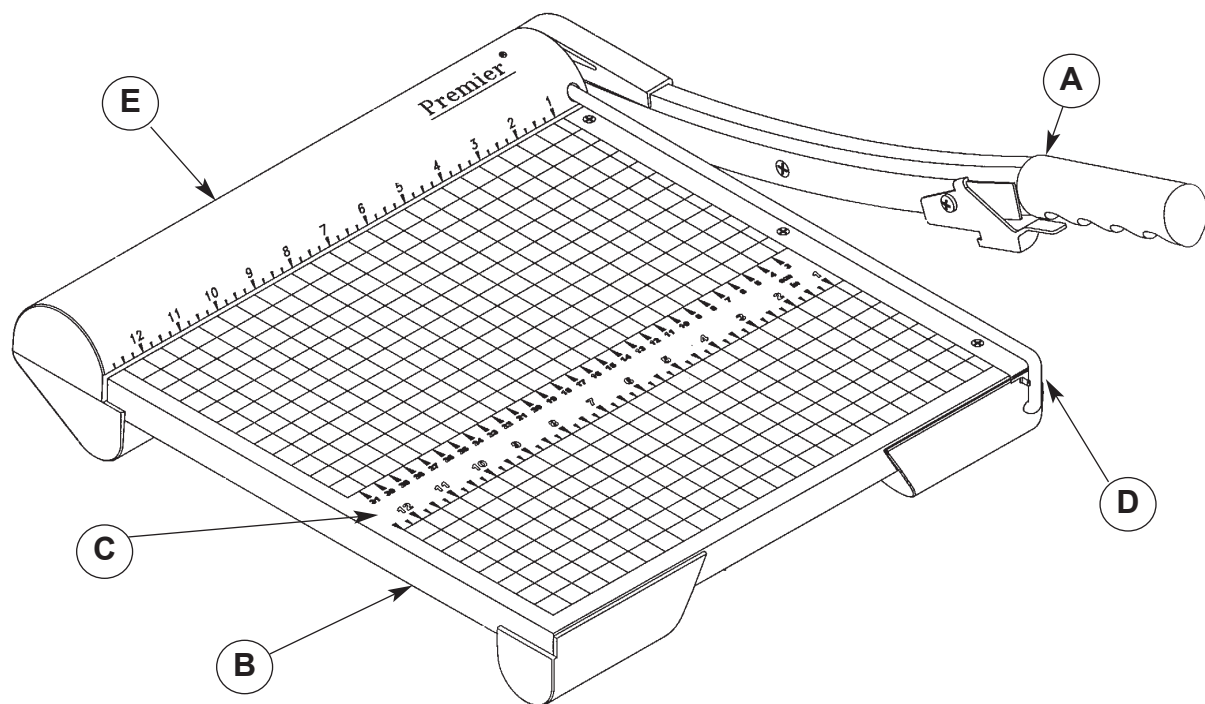
W12 – 12" cutting length

W15 – 15" cutting length

W18 – 18" cutting length

W24 – 24" cutting length

MADE IN USA



### Key Components

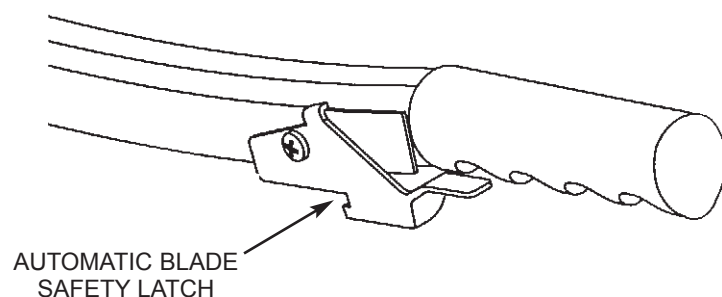
- A – Hand Grip/Blade Arm/Blade Latch Assembly
- B – Wood Base with Molded End Caps
- C – Alignment Ruler
- D – Finger Guard
- E – Paper Guide Ruler

### Assembly Instructions

Place the non-skid rubber feet into position on the bottom of the trimmer.

### Automatic Safety Latch

The patented automatic blade latch is a key safety feature of this trimmer. It will lock with every complete cutting stroke, helping to eliminate forgetfulness. Remember to always push the blade arm down completely when you are finished cutting, to ensure that the latch activates. Never remove the latch for any reason.



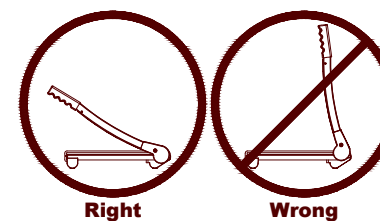
### Operating Instructions

1. Place the trimmer on a flat, stable surface
2. Release the blade latch, which is located on the hand grip (A)
3. Lift the blade arm (A) up into cutting position
4. Using the rulers or the 1/2" grid, align the paper to the proper position, pushing it up against the paper guide ruler (E). It is recommended to use the guide ruler (E) as a point of reference only, paper should not be lined with this ruler. For a more accurate measurement, use the grid and alignment ruler (C).

**CAUTION:**  
Keep hands and fingers behind the finger guard (D)  
at all times, away from the cutting blades

5. While holding the paper down with your left hand (to make sure it stays in place), pull down the blade arm (A) to cut.
6. Always make sure that the blade arm is completely down and locked when not in use.

**ATTENTION:**  
Do not force the blade arm  
upward beyond the natural  
stop position.



### Safety Information

- Always ensure that the blade arm is fully pushed down, and that the blade latch is engaged, when not in use
- Never operate the trimmer without the finger guard in place
- Always keep clothing, jewelry, watches, and hair away from the cutting blade
- Keep out of the reach of children
- Do not carry the trimmer by the hand grip or the blade arm

### For Best Cutting Performance

Use Trim-Ease Blade Lubricant for a smoother cut and to help preserve the life of the cutting blade. To order, please contact customer service at the number below and ask for Trim-Ease Blade Lubricant, part number MRS037046.

### Customer Service

**Telephone:** (260) 563-0641  
**Fax:** (260) 563-4575  
**Email:** info@martinyale.com  
**Internet:** www.martinyale.com  
**Address:** Martin Yale Industries, Inc.  
 251 Wedcor Avenue  
 Wabash, IN 46992

Visit **www.martinyale.com** for information on office products, including paper folding machines, punches, letter openers, catalog racks, and computer keyboard drawers.