

Leaders in Reception Seating

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Assembly Instructions For Luxe Chairs, Loveseats and Sofas

Tools required: 7/16" and 9/16" ratchets and rubber mallet.

Note: These instructions are intended for various models and configurations. Your products may not look exactly as those shown in the diagrams.

Important: The assembly process requires that some hardware be kept loose until later in the sequence. Follow these instructions closely to ensure correct assembly.

Recommendation: Retighten all bolts on a seasonal basis to ensure your product remains strong and stable for many years of use.

Weight Capacity: All Luxe guest chairs have a weight capacity of 500 lbs. per seat, bariatric chairs 750 lbs., loveseats 600 lbs., and sofas 700 lbs., unless otherwise stated.

Hardware Packs

Armless Guest		
3 ¼" Allen Bolts Washers 2" Hex Bolts	2 pcs 4 pcs 4 pcs	

Armless Bariatric

3 1/2" Hex Bolts	2 pcs
Washers	6 pcs
2 1/2" Hex Bolts	6 pcs

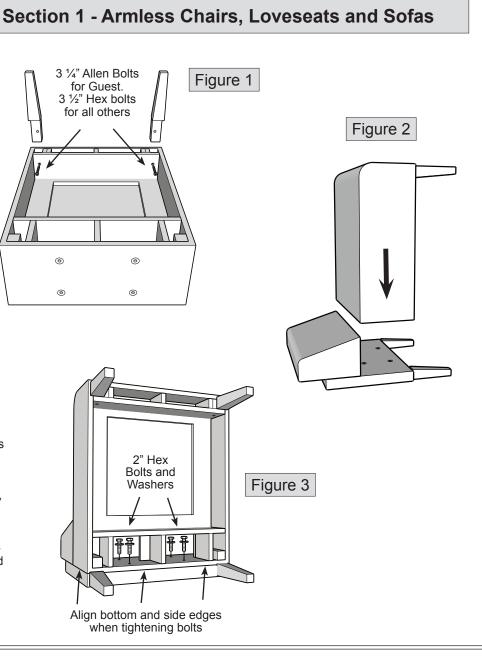
Armless Loveseat

3 1/2" Hex Bolts	2 pcs
Washers	8 pcs
2 1/2" Hex Bolts	8 pcs

Armless Sofa

3 1/2" Hex Bolts	2 pcs
Washers	12 pcs
2 ¹ ⁄ ₂ " Hex Bolts	12 pcs

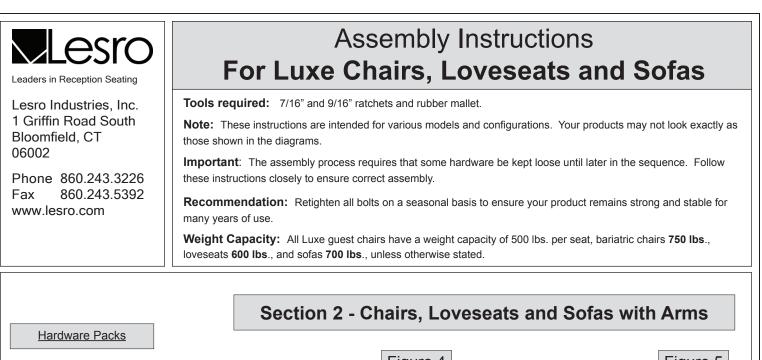
- 1. Unpack and identify all parts.
- 2. Lay seat upside down on a soft clean surface as shown in figure 1 and insert front legs into slots. *Pay close attention to correct leg orientation*. Use a rubber mallet to ensure legs are fully inserted.
- Install leg bolts through seat frame into legs and tighten securely. 3 ¼" Allen Bolts for Guest; 3 ½" Hex bolts for all others
- 4. Lay back assembly on a soft clean surface, as shown in figure 2.
- Attach seat to back assembly using 2" bolts and washers into threaded inserts, as shown in figure 3. Align edges carefully and tighten bolts securely.
- Your armless chair is now assembled and ready to use. Continue to Section 2 if your chair has arms.



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- Keyhole Posts
 2 pcs
 Keyhole Posts
 2 pcs
- 1. Follow instructions in Section 1 to attach seat to back.
- 2. The arms attach to the seat/back assembly using a postand-keyhole system, as shown in figure 4

Bariatric

Sofa

2 pcs

10 pcs

10 pcs

2 pcs

2 pcs

16 pcs

16 pcs

3 1/2" Hex Bolts

2 ¹/₂" Hex Bolts

Keyhole Posts

3 ¹/₂" Hex Bolts

2 1/2" Hex Bolts

Washers

Washers

- 3. Screw Keyhole Posts into threaded inserts in back panel as shown in figure 5. Tighten securelty using Allen wrench.
- With the chair in the upright position, attach arm panels by inserting post into keyhole slot, as shown in figure 6. With posts fully inserted, press arm panel down until posts "bottom out" in the keyhole slots.
- 5. Important note: Thicker fabrics might make it difficult to <u>fully</u> insert the posts into the keyhole slots. If this problem occurs, you must press the back and arm pieces tightly together. This will compress the fabric and foam and enable the post head to drop deep enough into the keyhole slot.
- 6. Attach arms to seat using hex bolts and washers into threaded inserts, as shown in figure 7. Start each bolt first, until all have caught a few threads, then finger tighten only. Align bottom edges of seat and arms. Also align back edges of arms to back panel.
- 7. Tighten all bolts securely.

Guest

Loveseat

2 pcs

8 pcs

8 pcs

2 pcs

2 pcs

12 pcs

12 pcs

3 1/4" Allen Bolts

Washers

2" Hex Bolts

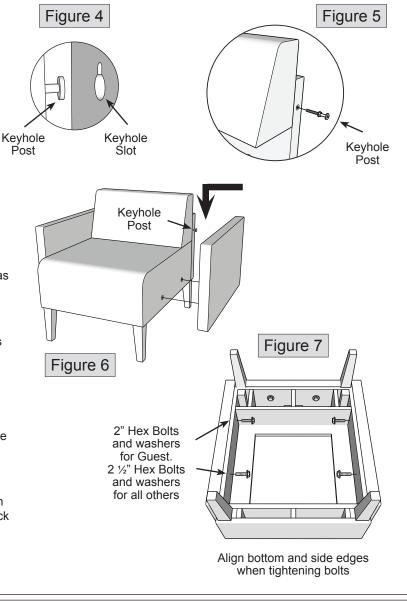
Keyhole Posts

3 ¹/₂" Hex Bolts

2 ¹/₂" Hex Bolts

Washers

8. Your product is now assembled and ready to use.



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