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### CONSIDER BEFORE EACH USE

**1.** Choose the correct ladder or work platform for the specific task.

If unsure, consult the factory.

**2.** Metal ladder stands and work platforms conduct electricity. Keep away from energized electrical circuits. Contact could cause electrocution.

**3.** Use in accordance with instructions and warnings provided.

**4.** Common sense and good judgment must be used at all times.

#### Do not use

- If in poor health
- If subject to fainting.
- If using drugs (including prescribed medication which could affect equilibrium) or alcohol.

**5.** Wear appropriate footwear. High heel shoes and shoes with slippery soles are dangerous.

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### INSPECT BEFORE EACH USE

**1.** Inspect thoroughly for missing, damaged or worn components.

**2.** Inspect for loose fasteners.

**3.** See that all caster assemblies including lock steps operate freely (see "MAINTENANCE").

Remove damaged or malfunctioning (units which do not roll and lock properly or do not sit square and level) ladders and work platforms from service. Do not make temporary repairs.

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### PROPER USE OF MOBILE LADDER STANDS AND MOBILE WORK PLATFORMS GENERAL SAFETY

**1.** Users are cautioned to take proper safety measures when a ladder or work platform is used in areas where electrical lines exist. Prevent any contact or possible contact with an energized uninsulated circuit or conductor in order to avoid electric shock, short circuit and serious injury.

**2.** Do not use on uneven or sloping surfaces.

**3.** Do not overload - observed posted capacity.

**4.** Do not move/roll an occupied ladder or platform. On lockstep ladder, make sure ladder is in the climbing position (front legs secured firmly to the floor before climbing).

**5.** Shifting weight on a ladder equipped with spring-loaded casters alters spring compression, causing light "float" feeling. User should be aware of this characteristic in order to expect and compensate for it.

**6.** Handrails (if equipped) should be used when climbing or descending the ladder.

**7.** On 59° slope ladder, always face the ladder when climbing or descending. Step slope is too steep to face outward. 50° slope ladders allow forward facing descent.

**8.** Keep body centered on ladder or work platform. Avoid shifting weight suddenly and do not push, pull, lean over, etc. in any way that may cause ladder legs or casters to lift off floor.

**9.** Do not over-reach. Keep unit close to the work. If necessary, descend and relocate the unit to prevent overreaching.

**10.** Do not place any object on the top step or platform in order to gain additional height.

**11.** Do not climb on rails.

**12.** Do not store materials or equipment on steps.

**13.** Do not enter or exit any step of the unit to/from another elevated surface unless the unit has been positively secured against movement.

**14.** Do not place an occupied ladder or work platform in front of a door unless the door is secured in an open position, locked, or attended.

**15.** Mobile ladder stands are designed for use by one (1) person only.

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### MAINTENANCE

Periodic\* inspection and maintenance should include the following:

**1.** Inspect ladder periodically for wear, damage and corrosion e.g., rust, worn or broken treads, broken welds, bent parts and frame members, etc.

**2.** Check alignment - unit should be straight and square and should sit level on the floor.

**3.** Ladders equipped with spring-loaded casters:

- Remove and inspect all casters and springs.
- Look for excessive or uneven wear on caster stems.
- Be sure wheel is round and rotates freely in fork.
- Check caster sleeve on ladder base making sure sleeve is straight.
- Check inside of caster sleeve and remove any foreign material.
- Hole in top of caster sleeve should be round. If not, caster assembly may not operate properly.
- Clean caster stems and springs. Apply a thin coat of oil.
- Replace caster assembly checking to assure smooth operation.

NOTE: Replace any broken, worn or missing casters or springs. In order to provide the proper replacement parts, advise factory of model number; or if unknown, the number of steps, width of steps and if ladder has handrails or not. Ladder may not function properly and may even be dangerous if wrong casters and/or springs are installed.

**4.** Ladders equipped with lock steps:

- Operate locking mechanism making sure it works properly.
- Check swivel caster making sure the wheel rolls freely, is not worn, and swivels 360 degrees without binding.
- Check rear casters seeing that they roll freely and are not worn.
- See that fasteners attaching casters to frame are intact.

**5.** Some models use other caster and lock arrangements such as wing brake, combination wheel and swivel locks or floor locks. Be sure these devices work as intended and are not worn or damaged.

**6.** Most ladders employ rubber tips on two or four legs. Check for excessive or uneven wear, replace as necessary.

**NOTE: Ladders are unsafe if tips are worn or missing.**

If ladder has been in service without tips, legs may be worn to the point where new tips may not contact floor firmly enough to lock ladder.

**7.** Some models employ lock-type fasteners. Check to make sure they are present and tight.

**NOTE:** By design, lock-type fasteners can only be used safely once. If it becomes necessary to disassemble your ladder be sure to discard used nuts and bolts and replace with new locking fasteners.

**8.** Check to see that warning labels (located on the front of the steps) are affixed and legible. Contact factory if new labels are required.

**9.** Ladders and platforms that do not work properly, are damaged, or weakened for any cause, must be removed from service until repaired.

**10.** Ladders and platforms which can not be repaired must be destroyed.

**11.** No modifications should be made to product unless approved by factory.

\*At least every 3 months, more frequently if the ladder is used on a daily basis. User must determine the period between maintenance inspections based on severity of use.



**WARNING:** THE MATERIALS IN THIS PRODUCT CONTAIN CHROMIUM COMPOUND ELEMENTS WHICH ARE KNOWN TO THE STATE OF CALIFORNIA TO CAUSE CANCER AND OR BIRTH DEFECTS OR OTHER REPRODUCTIVE HARM.

FOR MORE INFORMATION, VISIT [www.P65Warnings.ca.gov](http://www.P65Warnings.ca.gov)

B-0304/10M

Ballymore Co., Inc.  
Garlin Enterprises  
800-762-8327  
[ballymore.com](http://ballymore.com)

Manufacturing Facilities  
501 Gunnard Carlson Dr.  
Coatesville, PA 19320

## **IMPORTANT - READ BEFORE USING - Instructions Should Remain With Ladder**

### **ASSEMBLY, USE, AND MAINTENANCE INSTRUCTIONS FOR MOBILE LADDER STANDS AND MOBILE WORK PLATFORMS**

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#### **INSPECT UPON RECEIPT**

Carefully inspect ladder upon receipt for shipping damage. Assemble ladder promptly to assure it has been delivered in good condition. It is your responsibility to notify the carrier immediately if your shipment has been damaged. Never use a ladder that has been damaged or does not function properly. Each ladder received a quality control inspection prior to shipment. Should your ladder function improperly for any reason, it probably has been subjected to damage in transit. Protect your interests by notifying the carrier immediately, so that action will be taken to repair or replace your ladder as soon as possible.

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#### **OWNER/EMPLOYER RESPONSIBILITY\***

The owner of a ladder, or employer having supervisory control of the unit, has total responsibility for its proper inspection, set-up, use and maintenance. It is the employer's responsibility to instruct his/her employees in the proper use of the ladder. Employees are required to read and understand the manufacturer's operating instructions before being allowed to use this ladder. Be aware of the posted warnings on the ladder. Should any of the warning labels become illegible or need replacing, the factory will send new ones upon request.

\*Reference American National Standard (A 14.7) for Mobile Ladder Stands and Mobile Work Platforms..

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#### **TO ASSEMBLE READ ATTACHED INSTRUCTIONS**

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#### **WARNING USING INCORRECT NUTS & BOLTS CAN CAUSE SAFETY HAZARD.**

Ladders are shipped with lock-type fasteners\* which by design can only safely be used once. If it becomes necessary to disassemble your ladder, be sure to discard used hardware and purchase new locking fasteners (1/2"), available at hardware stores or from the factory.

\*Double check when assembling ladder to assure that no non-locking nuts have been inadvertently included.