



10 Guittard Road  
Burlingame, CA 94010

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## Guittard Allergen Policy

The FDA regards allergens as a serious Food Safety concern. FDA defines 9 major allergens that must be controlled in food manufacturing to protect consumers. These are the 9 major allergens: milk, eggs, fish, crustacean shellfish, tree nuts, peanuts, wheat, soybean and sesame. Although there may be other allergens beyond this list, these 9 have been scientifically determined to be of primary public health concern. This letter is to inform you of the types of allergens from the list of 9 major allergens that are present in our manufacturing processes. We maintain a complete Preventive Controls program including personnel training as it relates to allergens in our facility.

| Consumer Retail Products That Are Sold Through<br>Retail Merchants Such as Grocery Stores |                                                                                              |                                      |                                                |                                                                                                                                                                                       |
|-------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------|--------------------------------------|------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Forms of Chocolate                                                                        | UPC                                                                                          | Item<br>Number                       | Allergens                                      | Reason                                                                                                                                                                                |
| CHOCOLATE BAKING BARS,<br>Collection Etienne 2 ounce<br>bars                              | 071818764606<br>071818770003<br>071818710108                                                 | 7646<br>7700<br>7101                 | Not suitable for<br>people allergic to<br>milk | Made on equipment also<br>used to make milk<br>chocolate.*                                                                                                                            |
| BAKING CHIPS                                                                              | 071818021006<br>071818024274<br>071818024809                                                 | 0210<br>0243<br>0248<br>0207         | None of the 9<br>major allergens               | Made in a segregated<br>processing area that does not<br>contain any of the 9 major<br>allergens and carry the label<br>of "Dairy Free".                                              |
| BAKING CHIPS                                                                              | 071818020405<br>071818020702<br>071818023000<br>071818023505<br>071818024007<br>071818029507 | 0204<br>0230<br>0235<br>0240<br>0295 | Not suitable for<br>people allergic to<br>milk | Made on equipment also<br>used to make milk chocolate.<br>Where milk is directly added<br>to a product it is stated in the<br>ingredient declaration<br>according to FDA guidelines.* |
| BAKING WAFERS,<br>Collection Etienne, 12<br>ounce re-closable bag                         | 071818738003<br>071818766006<br>071818774001                                                 | 7380FT<br>7660FT<br>7740FT           | Not suitable for<br>people allergic to<br>milk | Made on equipment also<br>used to make milk chocolate.<br>Where milk is directly added<br>to a product it is stated in the<br>ingredient declaration<br>according to FDA guidelines.* |
| COCOA/CHOCOLATE<br>POWDERS, Collection<br>Etienne 8 ounce tins                            | 071818750005<br>071818753006<br>071818754201                                                 | 7500<br>7530,<br>7531<br>7542        | None of the 9<br>major allergens               | Made on a segregated line<br>without milk protein, but milk<br>ingredients are present in the<br>manufacturing facility.                                                              |



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\*Made in a facility that is free of peanuts, tree nuts, eggs, wheat, shellfish, fish and sesame. Some dark chocolates and compounds are run on shared equipment with milk products but the equipment cannot be washed with water for Food Safety reasons; therefore, those dark chocolates without milk ingredient may contain milk protein from residual milk product on the shared equipment. For those dark chocolates, our labels inform customers with the following: "Made on equipment also used to make milk chocolate. Not suitable for individuals with milk allergies." For the products where milk is directly added to a product it is stated in the ingredient declaration according to FDA guidelines. Guittard also offers "Dairy Free" chocolates, which are made on dedicated production line with quality assurance program to prevent cross contamination. Those products must be tested for negative milk protein before release and labeled with "Dairy Free" on the package.

Chocolate and compound coatings are formulated with a small amount of sunflower or soya lecithin (less than 0.5%). Since soya lecithin may contain trace residues of soybean protein, all products made with soya lecithin are labeled accordingly. Yet due to the very low levels of usage, the soy protein is below detectable level by the third-party laboratory whether made with soya lecithin or sunflower lecithin.

| Industrial and Professional Products<br>That Are Sold to Food Businesses                                                                              |                                                |                                                                                                                                                                                             |
|-------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Forms of Chocolate                                                                                                                                    | Allergens                                      | Reason                                                                                                                                                                                      |
| CHOCOLATE CHIPS, 10 LB<br>BLOCKS, 500g BARS,<br>WAFERS, RIBBONS,<br>NUGGETS, LIQUID TANK<br>TRUCK, SOLID-IN-PAIS,<br>COMPOUND COATINGS,<br>AND SYRUPS | Not suitable for<br>people allergic to<br>milk | Made on equipment also<br>used to make milk<br>chocolate. Where milk is<br>directly added to a product<br>it is stated in the<br>ingredient declaration<br>according to FDA<br>guidelines.* |
| COCOA POWDER, SWEET<br>GROUND GRANULES,<br>COCOA/CHOCOLATE BLEND<br>POWDERS, CHOCOLATE<br>RICE, COCOA BUTTER                                          | None of the 9<br>major allergens               | Made in a segregated<br>processing area that does<br>not contain any of the 9<br>major allergens".                                                                                          |
| COOKIE DROPS,<br>CHOCOLATE WAFERS<br>( Item# 5222 , 5242 , 8138 ,<br>8141 , 8142 , 8146 , 8148 ,<br>8407 , 8448)                                      | None of the 9<br>major allergens               | Made in a segregated<br>processing area that does<br>not contain any of the 9<br>major allergens and may<br>be labeled as "Dairy Free".                                                     |

Should you have further questions, please contact us.

Linsen Liu

VP of Sciences

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