# Plastic Utility/Bussing Carts



# **Assembly Instructions**

109CARTBS2 109CARTLG2 109CARTBLG 109CARTBUS 109BCRT2PLBK 109BCRT3PLBK

### **Parts**

### Included:

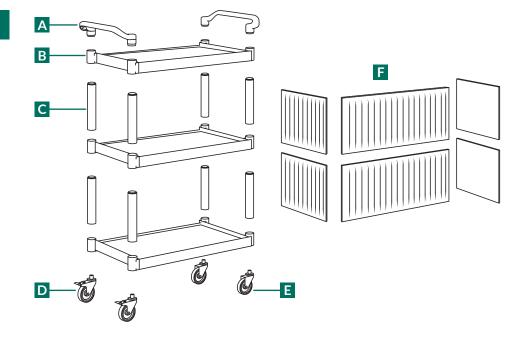
- (2) Handles
- (2-3) Shelves
- (4-8) Posts
- (2) Casters w/ Brake
- (2) Casters
- (4-6) Side Panels
  (109BCRT2PLBK /109BCRT3PLBK Only)

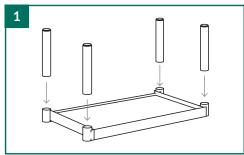
### **Tools Needed:**

Rubber Mallet

### Before Assembly:

Lay out all pieces and make sure none are damaged before putting cart together. Unwrap any pieces that are wrapped.





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# Assembly

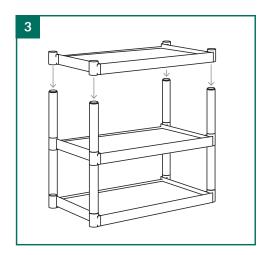
1. Take base/bottom shelf (this will be in the bottom of the box) and place the four metal posts on each of the corners.

Use a mallet to secure into place.

**Note:** The shelf will have a lower lip on one side. Make sure that it is facing out and that the rest of shelves align (the top shelf has the Choice logo on the lower lip side).

2. Set the middle shelf on top of the four posts. Use mallet to secure into place. Place four metal posts on each of the corners of the middle shelf. Use mallet to secure into place.

**Note:** Skip this step if you are building a 2-shelf unit. **Note:** Side panels can be installed along with each shelf.

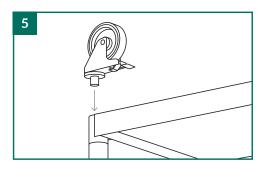


# Assembly

3. Set the top shelf on top of the four posts. Use mallet to secure into place.



4. Turn cart upside down so that the top shelf is facing the ground. You will have two sets of casters, two with brakes and two without brakes. The casters with brakes will go on the same side (the two posts closest to each other) and the casters without brakes will go on the opposite side of these.



5. To install the casters, push them into the slots on the bottom corners of the cart. Make sure to fully secure into place (you may need a mallet for this as well).



- 6. Flip cart over. Attach the handles to each side of the cart, above each set of casters.
- 7. Finally, make sure everything is secure and tightened into place before using. Assembly complete.

**Note:** To stop cart from moving, use the braking casters by flipping metal piece on caster to put cart in place.